**Author Name(s)**

**Author Bio(s)**1 paragraph of maximum 150 words

**Website** Personal and/or professional

**Research Interests** 5 or more words that we can associate with your profile

**Headshot** Aphoto that we can associate with your profile. (If you would rather not include this, that is fine.) If you do, please end the file as a separate attachment via email to the editor.

**Title of Article**

**Tags/Keywords** 3-5

**Social Media Handles** 3-5; personal and/or institutional. Specify whether it is for Twitter and/or Instagram.

**Abstract** 1 paragraph of maximum 200 words

**Body Text** Use MS Word’s automated function for endnotes - 1, 2, 3, etc.

Appropriate endnotes (not footnotes) and in-text citations must be included with a list of citations at the bottom of the piece. Insert hyperlinks wherever useful to enhance content.

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**References** A list of works cited in the essay or article.Any reference style as long as it is consistent.

**Further Resources** Additional readings and/or social media links such as Instagram, Twitter, project sites etc.

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